



INCE Parish Council

Minutes of the meeting held on 12th May 2025 at Ince Village Hall

Councillors Present Andy Eardley – Chair' Tim Lloyd, Paul Longshaw
Apologies Chris Jackson; Lou Kearsley, Councillor Heatley; Councillor Parker
Also Present Clerk – Pam Bellis

Members of the public PCSO Neil Flanagan

86.25 **Apologies for Absence**

Chris Jackson, Lou Kearsley, Councillor Heatley, Councillor Parker

87.25 **Declarations of Interest**

None

88.25 **Public Speaking Time**

PCSO Neil Flanagan – nothing officially reported in the last month. However, he had received two separate reports in person:

- complaint that people possibly smoking drugs on the Reservoir
- complaint of motorists speeding on Station Road

PCSO Neil has asked them to email him so that he can formally log the complaints. Councillors commented that the speeding is often at weekends between 4pm and 7pm. There is also a problem with E-bikes speeding from Elton and riding across the parish field onto the Reservoir. AE reported regularly seeing a young lad meeting a taxi mid morning and late afternoon outside Yew Tree Farm; PCSO Neil will investigate. PCSO Neil also suggested organising another village walk round to show a visible presence. **Action: arrange a date for a walk round at the next meeting**

Thanks to Neil who left the meeting

89.25 **Requests for Items to be raised under Any Other Business**

None

90.25 **Minutes of the meeting held on 7th April 2025**

Agreed and signed

91.25 **Matters arising from the Minutes NOT agenda items**

- **CJ to visit Abigail Findlay-Stankovic to discuss farm traffic** – CJ still to visit
- **PB to forward PC Councillors' emails to DB** – Done

92.25 **Matters to be raised with Councillors Heatley / Parker**

- **Railings on Station Road**
- **Ward Walk update**

- **Station Road electronic speed check sign**
- **Station Road – Barebrick house pavement area**
- **Station Road – Barebrick house dropped kerb**
- **Station Road – Protos footpath safety barrier**
- **Station Road – dropped kerb at entrance to Protos footpath**
- **Marsh Lane/ Goldfinch Meadows**
- **Removal of the Railhead requirement Section73**
- **Flooding on Station Road by the bridge**
- **Roundabout maintenance Ince & Elton**
- **Flooding on Marsh Lane by the pumping station – Request CWaC to erect a flood road sign at this point**
- **Flooding Kinseys Lane outside Yew Tree Farm**

PB to forward email trail to Councillor Heatley – this has been done. Councillor Heatley advised that the information has been forwarded to Sarah Dobbins, but no response yet.

Action: PB to invite Sarah Dobbins and Craig Green to attend the next parish council meeting

93.25 **Matters to be raised by Parish Councillors**

- **Newsletter** – PB had circulated the draft which was agreed. **Action: PB to print and CJ and PB to distribute**

CJ advised by email

- An email has been sent to Councillor Heatley Re: farmland issue but no response received
- Mitigation land - Protos is hoping to use land on the canal bank which will support Dave Willis but no alternative suggested to support Edward Crank. Protos advised that CWaC planning have required the additional mitigation land. CJ has tried to contact planning but no response yet

94.25 **Reports / communications from Members including matters arising**

Protos Community Forum – AE reported the following

- Andy Smith from Encyclis reported that they were due to be operational this year, but there have been building delays. They are arranging a leaflet drop to update residents
- Plot 13 – Enviro – work due to start towards the end of the year which will involve some piling; due to be operational 2027
- Old CF site has been purchased to be used for the decarbonisation industry
- Increased mitigation land – Protos advise CWaC have requested this. AE asked why they are selecting farming land instead of other currently unused land – awaiting a response

95.25 **Clerk's Report**

- **Correspondence**
 - **PB will email planning re road closure notice** – done and was advised it was only a partial closure
 - Formal brochure received from Eni re: Runcorn Dioxide Spur Pipeline Proposed Development
 - CWaC Cost of Living Support Newsletter May 2025 – CWaC had requested paper copies be available for residents unable to access the information digitally **Action: PB to put copies in the Ince PC and Village Hall noticeboards**
 - **Policies Review**
 - Cheshire West & Chester Member Code of Conduct

- Civility & Respect Dignity at Work Policy
- Complaints Procedure
- Data Protection and Information Security Policy
- Discipline, Dismissal and Grievance Policy
- Equality and Diversity Policy
- Model Financial Regulations for Local Councils
- Freedom of Information
- Health and Safety Policy
- Policy and Procedure for Handling Requests for Information
- Risk Assessment
- Risk Management Strategy
- Scheme of Delegation
- Standing Orders

All policies reviewed and agreed **Action: PB to update file copies**

- **Members Declaration of Interests** – PB distributed forms for completion and return
Action: All councillors to complete and return to PB

96.25 **Neighbourhood Plan**

- **CJ will contact Edward and Dave and advise of parish councils actions** – CJ is in contact with Edward and Dave
- Richard Barker has been approached for Protos to be a backer for the Crowd Funding bid and to ask his permission to repair the walls. CJ is preparing the bid which needs 20 backers and is hoping that the NP committee members will all be backers @ £2 per head.
- Essar planning to start the repairs to their walls
- Next NP meeting is 10th June and will focus on the Heritage Board

97.25 **Ince Wildlife Sanctuary Land**

- **On-site meeting Monday 14th April** AE advised that a suggested draft plan for the construction had been drawn. Due to funding restraints it is expected to be a 3 to 5 year project. PB enquired about possibility of a clay lined pond. AE has some clay which could be used. PB will investigate costs of clay. AE advised surface small stones need to be moved. It was agreed for all councillors plus any helpers to spend some time to pick up stones and move to large sandstone block pile. The stones will be used to build the hibernacular **Action: PB to find out the cost of clay. Councillors to Post on the Whatsapp group when stone picking has been completed**

98.25 **Planning Applications**

No applications received and no decisions taken by Cheshire West & Chester Council since the last Parish Council meeting. Decisions awaited:

Site Address: Protos Resource Recovery Park Marsh Lane Ince
Proposal: Construction of a new Carbon Dioxide Spur Pipeline, an Above Ground Installation (AGI) and ancillary equipment to serve Protos Resource Recovery Park
Reference Number: 25/00952/FUL
Case Officer: Hazel Honeysett 07789 878399
hazel.honeysett@cheshirewestandchester.gov.uk
Ward: Gowy Rural
Parish: Ince
Closing date for comment: 15th May 2025
Planning application noted

99.25 **Environment, Highways and Rights of Way**

- **Pool Lane Roundabout**
- **Ward walk follow up**
- **Tree to be planted on the Parish Field**
- **Railings on Station Road**
- **Station Road**
- **Parish Field**
- **Goldfinch Meadows – TL will email Michael Gone PROW officer and also ask for an update on the stiles and footpaths – awaiting a response**

100.25 **Play Area and Parish Field**

- **PB to contact Michelle Lewis at Essar – still to be done**

101.25 **Update on Telephone Box / Defibrillator**

- **Date and arrangements for official opening – Saturday 31st May – Invitation to residents to be included in the newsletter. It was agreed to invite Councillors Heatley and Parker; Richard Barker from Protos and members of the Protos Community Benefits Fund Committee **Action: PB to issue invitations****
- Coins required to cement in
- Plaque to be installed
- Ribbon for official opening ceremony
- Refreshments – PB will arrange with CJ and LK

102.25 **Finance**

- **Insurance renewal 2025 – Following discussion it was agree to increase the value of the playground equipment to £50k. PB to enquire about insurance cover for the planned pond in the wildlife sanctuary **Action: PB to contact the insurance company****
- **Summary accounts to date – agreed and signed**
- **Invoices Due**

Date of cheque / EP	Cheque number / EP	Payee	Detail	£
12/05/25	EP	Countrywide Grounds	April 25	298.90

- **Income Received**

02/04/25	CWAC	2025-26 Precept	4600.00
25/04/25	HMRC	VAT Claim 2024-25	1480.36

- **Audit of accounts 2024-2025** – PB had prepared the AGAR Audit paperwork which was agreed and signed. The dates for the public access of accounts is 3.6.25 – 14.7.25 inclusive **Action: PB to submit the accounts to be audited and to post the public notice**

103.25 **Village Hall**

- **Summary accounts to date** – Accounts agree and signed
- **Audit of accounts 2024 – 2025** – PB has prepared the accounts and paperwork ready for audit. **Action: PB to submit the accounts for audit**
- **Gutter cleaning quote** - AE had contacted James Clayton and the work was due to be completed the following weekend

104.25 **Agreed Items to be raised under Any Other Business**

None raised

105.25 **Items for the next agenda**

None raised. PL tendered his apologies for the next meeting

106.25 **Date and time of the next Parish Council Meeting**

Monday 2nd June at 7pm

Ince Parish Council Annual Meeting followed by the monthly Parish Council meeting

Signed _____ **Date** _____