



# Ince Parish Council

## COUNCIL SUMMONS

Date: 26<sup>th</sup> May 2025

Dear Member

You are hereby summoned to attend a Meeting of the Council to be held on **MONDAY 2<sup>nd</sup> June 2025** at 7.00pm in **INCE VILLAGE HALL** for the purpose of transacting the business set out on the agenda below.

Yours sincerely

*PZ Bellis*

Parish Clerk

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**Members of the public and the press are welcome to attend for the “Part 1” section of the agenda. Any reports in “Part 2” contain confidential information and only Councillors and the Parish Clerk can be present.**

If you have any general enquiries about the meeting, please contact Pam Bellis, Clerk to the Parish Council (Tel: 0151 356 7510, Mob: 07811 406016, email: [pambellis03@gmail.com](mailto:pambellis03@gmail.com) )

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## AGENDA

**PCSO Police surgery 6:30pm to 7:00 pm**

**Annual Parish Meeting – see separate agenda**

**1 Apologies for Absence**

**2 Declarations of Interest**

**3 Public Speaking Time**

- **Arrange date for a village walk round**

**4 Requests for Items to be raised under Any Other Business**

**5 Minutes of the meeting held on 12<sup>th</sup> May 2025**

**6 Matters arising from the Minutes NOT agenda items**

- **Invite Sarah Dobbins and Craig Green to attend the meeting**

- 7 Matters to be raised with Councillors Heatley / Parker**
- Railings on Station Road
  - Ward Walk update
  - Station Road electronic speed check sign
  - Station Road – Barebrick house pavement area
  - Station Road – Barebrick house dropped kerb
  - Station Road – Protos footpath safety barrier
  - Station Road – dropped kerb at entrance to Protos footpath
  - Marsh Lane/ Goldfinch Meadows
  - Removal of the Railhead requirement Section73
  - Flooding on Station Road by the bridge
  - Roundabout maintenance Ince & Elton
  - Flooding on Marsh Lane by the pumping station – Request CWaC to erect a flood road sign at this point
  - Flooding Kinseys Lane outside Yew Tree Farm
- 8 Matters to be raised by Parish Councillors**
- Newsletter distribution
- 9 Reports / communications from Members including matters arising**
- 10 Clerk’s Report**
- Correspondence
    - CWaC Cost of Living Support Newsletter May 2025 – PB to put copies in the Ince PC and Village Hall noticeboards
    - Policies review - PB to update file copies
    - Members Declaration of Interests – All councillors to complete and return to PB
- 11 Neighbourhood Plan**
- 12 Ince Wildlife Sanctuary Land**
- PB to find out the cost of clay
  - Councillors to Post on the Whatsapp group when stone picking has been completed
- 13 Planning Applications**  
**No applications received and no decisions taken by Cheshire West & Chester Council since the last Parish Council meeting. Decisions awaited:**
- 14 Environment, Highways and Rights of Way**
- Parish Field
  - Goldfinch Meadows
- 15 Play Area and Parish Field**
- PB to contact Michelle Lewis at Essar
- 16 Update on Telephone Box / Defibrillator**
- Date and arrangements for official opening – Saturday 31<sup>st</sup> May – PB to issue invitations
  - Coins required to cement in
  - Plaque to be installed

- Ribbon for official opening ceremony
- Refreshments – PB will arrange with CJ and LK

**17 Finance**

- **Audited accounts 2024-25**
- **Summary accounts to date**
- **Invoices Due**
- **Income Received**

**18 Village Hall**

- **Audit of accounts 2024 – 2025**
- **Summary accounts to date**
- **Gutter cleaning**

**19 Agreed Items to be raised under Any Other Business**

**20 Items for the next agenda**

**21 Date and time of the next Parish Council Meeting**  
**Monday 7<sup>th</sup> July 2025**